

William David Smith Lovell

(b) (6)

EXPERIENCE

United States Environmental Protection Agency

Policy Assistant, Office of Policy

Washington, DC

June 2017 – Present

- Appointed by the Administrator to provide policy recommendations based on in-depth research
- Provide daily and weekly reports for the Administrator and White House Cabinet on policy updates
- Prepare congressional testimony and correspondence on the topic of regulatory reform
- Written over a hundred memoranda for the Administrator and other senior officials

United States Senate

Legislative Correspondent, Sen. John Cornyn

Washington, DC

July 2015 – June 2017

- Acted as deputy policy advisor on issues pertaining to energy, environment, and interior
- Wrote dozens of vote recommendations and memoranda on policies and meetings for the Senator
- Provided timely responses to tens of thousands of constituents through emails, letters, and phone calls

Staff Assistant, Sen. John Cornyn

July 2014 – July 2015

- Planned and oversaw weekly constituent event involving room reservation, catering, and photography
- Interacted with thousands of Texas constituents on a regular basis in-person and over the phone

United States House of Representatives

Intern, House Committee on Foreign Affairs

Washington, DC

May 2014 – July 2014

- Researched issues for professional staff members specializing in the Middle East and North Africa
- Attended congressional mark-ups, hearings, and briefings for research purposes

ExxonMobil Corporation

Intern, Public and Government Affairs

Irving, TX

June 2013 – August 2013

- Examined the geopolitical implications of actions by national and international oil companies
- Analyzed best practices for trade association social media presence based on comprehensive inventory
- Drafted website content summarizing the activity of international business lines and refineries

Hodges Capital Management

Intern

Dallas, TX

May 2012 – August 2012

- Researched publicly-traded companies with a focus on the energy industry
- Constructed financial models with data aggregated from Bloomberg Terminal
- Streamlined data organization processes by teaching myself how to use Visual Basic

EDUCATION

University of Virginia

B.A., Economics and Foreign Affairs

Charlottesville, VA

August 2010 – May 2014

Activities: Cavalier Daily (Senior Associate Editor), College Republicans (Director of Recruitment and Communications), Entrepreneurship Group at McIntire (member), Honor Committee (Senior Counsel), Islamic Finance Association (Executive Board Member), McIntire Investment Institute (Analyst)